

**VILLAGE OF TRUMANSBURG BOARD OF TRUSTEES  
REGULAR MONTHLY MEETING**

**October 13th, 2026, 7:00 PM**

Members of the public may join the meeting via Zoom : <https://us02web.zoom.us/j/89726679850>

Meeting ID: 89726679850    Call-in number: (929)436-2866

**AGENDA**

1. (7:00) CALL TO ORDER
2. (7:01) CHANGES TO AGENDA
3. (7:02) CONSENT AGENDA
  - a. Abstract of Claims #05
  - b. Meeting Minutes 09/14/2026
4. (7:05) PRIVILEGE OF THE FLOOR
5. (7:15) REPORTS FROM BOARD & CLERK TREASURER
  - a. MAYOR – Hart
    - i. Bid for a Third Party Contractor for the Fire Renovation
    - ii. Approval of Health Consortium MCA
  - b. FIRE – Horn T
  - c. EMS/YOUTH/STAC – Carver
  - d. DPW/WATER/SEWER/CPZR/Farmers' Market – Darfler
    - i. Declare the Sickle Bar Mower of no Further Use
  - e. POLICE – Haynes
  - f. CLERK TREASURER – Giles
    - i. EV Charge Station Update
6. (8:15) OLD BUSINESS
  - a. NYS “SECURE” Grant Agreement – Sewer System Cybersecurity
7. (8:20) NEW BUSINESS
8. (8:25) PRIVILEGE OF THE FLOOR
9. (8:35) EXECUTIVE SESSION
10. (9:00) ADJOURNMENT

# **MEETING RULES OF PROCEDURE**

Meetings of the Village Board are open to the public, and residents are encouraged to attend. In an effort to foster an orderly meeting process, attendees will kindly observe the following rules and guidelines.

## **GENERAL RULES OF PROCEDURE**

1. Meeting format will generally follow *Roberts' Rules of Order* unless otherwise stated.
2. The Mayor shall preside at meetings. In the Mayor's absence the Deputy Mayor shall preside.
3. The presiding officer may debate, move and take other action that may be taken by other members of the Board.
4. Board members are not required to rise but must be recognized by the presiding officer before making motions and speaking. The presiding officer may waive this requirement at any time to allow for open discussion among the Board.
5. A Board member, once recognized shall not be interrupted when speaking unless it be to call them to order. If a Board member, while speaking, be called to order, they shall cease speaking until the question of order be determined, and, if in order, they shall be permitted to proceed.
6. There is no limit to the number of times a Board member may speak on a question.
7. Motions to close or limit debate may be entertained but shall require a four-fifths vote of the Board.

## **GUIDELINES FOR PRIVILEGE OF THE FLOOR**

1. Members of the public shall be allowed to speak only during Privilege of the Floor or at such other time as a majority of the Board shall allow.
2. Speakers must stand and be recognized by the presiding officer before speaking.
3. Speakers must state their name for the record.
4. As a courtesy to other members of the public in attendance who may wish to speak, speakers should be mindful that, in the interest of time, Privilege of the Floor is limited. Preference will be given to Village residents.
5. Board members may, with the permission of the presiding officer, interrupt a speaker during their remarks, but only for the purpose of clarification or information.
6. All remarks shall be addressed to the Board as a body, or the Mayor, but not to any other individual Board member.
7. Speakers shall observe commonly accepted rules of courtesy, decorum, dignity and good taste.
8. Interested parties or their representatives may address the Board by written communications.

## **ADJOURNMENT**

Meetings shall be adjourned by motion.

## **AMENDMENTS TO THE RULES OF PROCEDURE**

The foregoing procedures may be amended by a majority vote of the board.

# ABSTRACT OF AUDITED VOUCHERS

## GENERAL FUND

VILLAGE OF TRUMANSBURG

TOMPKINS COUNTY, NEW YORK

DATE OF AUDIT: 10/13/2026

NUMBER 005

TOTAL CLAIMS: \$377,732.74

(Original to Village Treasurer - Duplicate to be retained by Village Clerk or Auditor)

| Voucher # | Claimant                                                    | Account # | Amount    | Check                |
|-----------|-------------------------------------------------------------|-----------|-----------|----------------------|
| 2133      | TRUST & AGENCY<br>payroll ending 09/20/clerk treasurer      | A1325.1   | 820.15    | Xfer22<br>09/22/2026 |
| 2133      | TRUST & AGENCY<br>dep treasurer                             | A1325.11  | 204.48    | Xfer22<br>09/22/2026 |
| 2133      | TRUST & AGENCY<br>dep clerk                                 | A1415.1   | 324.48    | Xfer22<br>09/22/2026 |
| 2133      | TRUST & AGENCY<br>Accudata payroll fee                      | A1620.4   | 441.06    | Xfer22<br>09/22/2026 |
| 2133      | TRUST & AGENCY<br>police                                    | A3120.1   | 15,366.57 | Xfer22<br>09/22/2026 |
| 2133      | TRUST & AGENCY<br>fire staff support                        | A3410.1   | 136.68    | Xfer22<br>09/22/2026 |
| 2133      | TRUST & AGENCY<br>code                                      | A3620.1   | 1,346.10  | Xfer22<br>09/22/2026 |
| 2133      | TRUST & AGENCY<br>ems                                       | A4540.1   | 30,915.94 | Xfer22<br>09/22/2026 |
| 2133      | TRUST & AGENCY<br>ems staff support                         | A4540.1   | 2,035.74  | Xfer22<br>09/22/2026 |
| 2133      | TRUST & AGENCY<br>dpw admin                                 | A5010.1   | 1,386.43  | Xfer22<br>09/22/2026 |
| 2133      | TRUST & AGENCY<br>dpw labor                                 | A5110.1   | 4,771.62  | Xfer22<br>09/22/2026 |
| 2133      | TRUST & AGENCY<br>zoning                                    | A8010.1   | 1,346.20  | Xfer22<br>09/22/2026 |
| 2133      | TRUST & AGENCY<br>FICA                                      | A9030.8   | 749.78    | Xfer22<br>09/22/2026 |
| 2133      | TRUST & AGENCY<br>FICA - ems                                | A9030.81  | 2,311.17  | Xfer22<br>09/22/2026 |
| 2133      | TRUST & AGENCY<br>FICA - ems staff supporty                 | A9030.81  | 145.35    | Xfer22<br>09/22/2026 |
| 2133      | TRUST & AGENCY<br>FICA - fire                               | A9030.82  | 9.98      | Xfer22<br>09/22/2026 |
| 2133      | TRUST & AGENCY<br>FICA - police                             | A9030.83  | 1,152.35  | Xfer22<br>09/22/2026 |
| 2134      | MRC PEST CONTROL<br>9144/Pest control 74 W. Main Street     | A3410.416 | 25.00     |                      |
| 2134      | MRC PEST CONTROL<br>9144/Pest control 74 W. Main Street     | A4540.416 | 25.00     |                      |
| 2135      | FINGER LAKES COMM CO INC<br>8249/1859 antenna repair        | A4540.48  | 426.83    |                      |
| 2136      | TELEFLEX LLC<br>9512133312/Needle set + stabilizer x2       | A4540.47  | 1,330.00  |                      |
| 2137      | ELMORE ENTERPRISES<br>83953/8YD DUMPSTER - DPW - SPETEMBER  | A1640.4   | 343.00    | 27633<br>10/08/2026  |
| 2137      | ELMORE ENTERPRISES<br>83953/4YD DUMPSTER - FIRE - SEPTEMBER | A3410.4   | 43.00     | 27633<br>10/08/2026  |
| 2137      | ELMORE ENTERPRISES<br>83953/4YD DUMPSTER - EMS - SEPTEMBER  | A4540.4   | 43.00     | 27633<br>10/08/2026  |

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TOMPKINS COUNTY, NEW YORK

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NUMBER 005

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|-----------|---------------------------------------------------------------------------------|-----------|----------|---------------------|
| 2137      | ELMORE ENTERPRISES<br>83953/2YD DUMPSTER - FARMERS MARKET - SEPTEMBER           | A7989.4   | 81.00    | 27633<br>10/08/2026 |
| 2137      | ELMORE ENTERPRISES<br>83953/VILLAGE TRASH REMOVAL - SEPTEMBER                   | A8160.4   | 5,116.50 | 27633<br>10/08/2026 |
| 2138      | AT&T<br>287342975600X09192026/607-229-3454 - EMS MOBILE HOTSPOT                 | A4540.46  | 39.73    | XFR6<br>10/06/2026  |
| 2138      | AT&T<br>287342975600X09192026/607-229-3907 - EMS MOBILE HOTSPOT                 | A4540.46  | 39.73    | XFR6<br>10/06/2026  |
| 2138      | AT&T<br>287342975600X09192026/607-229-3999 - EMS MOBILE HOTSPOT                 | A4540.46  | 39.73    | XFR6<br>10/06/2026  |
| 2138      | AT&T<br>287342975600X09192026/607-379-3616 - EMS MOBILE HOTSPOT                 | A4540.46  | 39.73    | XFR6<br>10/06/2026  |
| 2138      | AT&T<br>287342975600X09192026/607-379-4044 - EMS - MICHELLE ESIM CARD           | A4540.46  | 35.57    | XFR6<br>10/06/2026  |
| 2139      | AT&T<br>287290586385X09192026/607-279-7906 - FIRSTNET POLICE MIFI               | A3120.4   | 39.73    | XFR6<br>10/06/2026  |
| 2139      | AT&T<br>287290586385X09192026/607-280-2744 - FIRSTNET POLICE MIFI               | A3120.4   | 39.73    | XFR6<br>10/06/2026  |
| 2139      | AT&T<br>287290586385X09192026/607-379-5137 - FIRSTNET POLICE MIFI               | A3120.4   | 39.73    | XFR6<br>10/06/2026  |
| 2139      | AT&T<br>287290586385X09192026/607-379-8501 - FIRSTNET POLICE MIFI               | A3120.4   | 39.73    | XFR6<br>10/06/2026  |
| 2139      | AT&T<br>287290586385X09192026/607-279-2599 - FIRSTNET PATROL PHONE              | A3120.46  | 49.46    | XFR6<br>10/06/2026  |
| 2139      | AT&T<br>287290586385X09192026/607-280-2856 - FIRSTNET POLICE PHONE              | A3120.46  | 44.90    | XFR6<br>10/06/2026  |
| 2139      | AT&T<br>287290586385X09192026/607-319-6751 - FIRSTNET NELSON PHONE              | A3120.46  | 49.46    | XFR6<br>10/06/2026  |
| 2139      | AT&T<br>287290586385X09192026/607-379-1906 - FIRSTNET EPTIMIATOS<br>PHONE       | A3120.46  | 44.90    | XFR6<br>10/06/2026  |
| 2139      | AT&T<br>287290586385X09192026/607-279-5224 - FIRSTNET EMS FLYCAR                | A4540.46  | 49.46    | XFR6<br>10/06/2026  |
| 2139      | AT&T<br>287290586385X09192026/607-280-0228 - FIRSTNET EMS PHONE                 | A4540.46  | 49.46    | XFR6<br>10/06/2026  |
| 2139      | AT&T<br>287290586385X09192026/607-280-5166 - FIRSTNET FEY PHONE                 | A4540.46  | 49.46    | XFR6<br>10/06/2026  |
| 2139      | AT&T<br>287290586385X09192026/607-319-6223 - FIRSTNET AMBULANCE PHONE           | A4540.46  | 44.90    | XFR6<br>10/06/2026  |
| 2140      | CARDMEMBER SERVICES, TTC<br>0408-2026-09-08/MAILING - DEPT OF STATE - LOCAL LAW | A1010.4   | 7.82     | XFR6<br>10/06/2026  |
| 2140      | CARDMEMBER SERVICES, TTC<br>0408-2026-09-08/ADOBE ANNUAL RENEWAL                | A1620.4   | 621.82   | XFR6<br>10/06/2026  |
| 2140      | CARDMEMBER SERVICES, TTC<br>0408-2026-09-08/DROPBOX                             | A1620.4   | 23.76    | XFR6<br>10/06/2026  |
| 2140      | CARDMEMBER SERVICES, TTC<br>0408-2026-09-08/RED PIXEL                           | A1620.48  | 399.00   | XFR6<br>10/06/2026  |
| 2140      | CARDMEMBER SERVICES, TTC<br>0408-2026-09-08/SQUEAKY CLEAN CAR WASH - POLICE     | A3120.421 | 60.00    | XFR6<br>10/06/2026  |

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NUMBER 005

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|-----------|-----------------------------------------------------------------------------------------------|-----------|----------|--------------------|
| 2140      | CARDMEMBER SERVICES, TTC<br>0408-2026-09-08/SP HALOID SOLUTIONS - NEW TRUCK CHARGERS          | A3410.417 | 977.56   | XFR6<br>10/06/2026 |
| 2140      | CARDMEMBER SERVICES, TTC<br>0408-2026-09-08/RETURN - HALOID SOLUTIONS                         | A3410.417 | -977.56  | XFR6<br>10/06/2026 |
| 2140      | CARDMEMBER SERVICES, TTC<br>0408-2026-09-08/STAPLES - MEGAF RETURN                            | A4540.4   | 25.11    | XFR6<br>10/06/2026 |
| 2140      | CARDMEMBER SERVICES, TTC<br>0408-2026-09-08/FOAMFRAT - EMS                                    | A4540.4   | 159.99   | XFR6<br>10/06/2026 |
| 2140      | CARDMEMBER SERVICES, TTC<br>0408-2026-09-08/UTECH GLOABAL - EMS                               | A4540.4   | 102.00   | XFR6<br>10/06/2026 |
| 2140      | CARDMEMBER SERVICES, TTC<br>0408-2026-09-08/ECONO SIGNS - WHIG AND SOUTH SCHOOL ZONE<br>SIGNS | A5110.4   | 1,507.94 | XFR6<br>10/06/2026 |
| 2141      | TOSHIBA FINANCIALSERVICES<br>590741088/COPIER CONTRACT PAYMENT - 9/1-10/1                     | A1620.4   | 189.63   |                    |
| 2142      | AIRGAS INC<br>5526745633/CYLINDER RENTAL INVOICE 8/1-8-31                                     | A4540.47  | 214.96   |                    |
| 2143      | PITNEY BOWES BANK INC<br>8000909007673416-2026-09-13/PURCHASE POWER - POSTAGE                 | A1620.4   | 591.70   |                    |
| 2144      | PENNCARE<br>M181326.01/IV CATHETERS                                                           | A4540.47  | 29.90    |                    |
| 2144      | PENNCARE<br>M174219/STRETCHER SAFETY ARM/IV PRO ADAP/MONITOR MOUNT                            | A4540.47  | 2,695.00 |                    |
| 2144      | PENNCARE<br>M182035/BVM AMBU SPUR/HEAD IMMOBILIZER/SENSOR/PT CABLE                            | A4540.47  | 1,864.85 |                    |
| 2144      | PENNCARE<br>M182223/CPAP MASK/SODIUM CHLORIDE FLUID/THERMOMETER                               | A4540.47  | 189.20   |                    |
| 2144      | PENNCARE<br>M182223.01/BP CUFFS                                                               | A4540.47  | 70.00    |                    |
| 2145      | CARDMEMBER SERVICES, TTC<br>6743-2026-09-09/PO BUILDER APP - ANNUAL SUBSCRIPTION              | A4540.4   | 149.99   | XFR6<br>10/06/2026 |
| 2146      | DOYLE SECURITY SYSTEMS, INC<br>2096437/ANNUAL FIRE INSPECTION                                 | A1620.41  | 309.50   |                    |
| 2147      | COOPER ELECTRIC<br>S063406431/ELECTRICAL SUPPLIES FOR CHARGING STATION                        | A3120.2   | 289.48   |                    |
| 2148      | AMAZON CAPITAL SERVICES<br>11NY-LX3F-QYMP/COPY PAPER/BATH TISSUE                              | A1620.4   | 34.74    |                    |
| 2148      | AMAZON CAPITAL SERVICES<br>1QNL-7QFN-GT1M/BH-MOTOR NEW THROTTLE & CHOKE CONTROL<br>CABLE      | A1640.4   | 28.99    |                    |
| 2148      | AMAZON CAPITAL SERVICES<br>1Q4R-G3TF-4Y77/OUTDOOR EV CHARGER ENCLOSURE WITH STAND<br>AND LOCK | A3120.2   | 284.99   |                    |
| 2148      | AMAZON CAPITAL SERVICES<br>1PLH-NCFN-F4M1/COFFEE/DISH SOAP/HAND TOWELS/TOILET PAPER           | A3410.416 | 133.43   |                    |
| 2148      | AMAZON CAPITAL SERVICES<br>11NY-LX3F-QYMP/RAYOVA HEAVY DUTY 6V BATTERIES - DEER<br>FEEDERS    | A3520.4   | 44.01    |                    |

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TOMPKINS COUNTY, NEW YORK

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NUMBER 005

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| Voucher # | Claimant                                                                                      | Account # | Amount    | Check |
|-----------|-----------------------------------------------------------------------------------------------|-----------|-----------|-------|
| 2148      | AMAZON CAPITAL SERVICES<br>1HG4-4HVR-6RF3/GENEAV 5,500 WATT GAS POWERED PORTABLE<br>GENERATOR | A4540.417 | 599.00    |       |
| 2148      | AMAZON CAPITAL SERVICES<br>1LQG-HHL4-7GWP/CUSTOM NAME TAPE INFRARED REFLECTIVE<br>PATCH       | A4540.419 | 155.88    |       |
| 2148      | AMAZON CAPITAL SERVICES<br>1PLH-NCFN-F4M1/COFFEE/DISH SOAP/HAND TOWELS/TOILET PAPER           | A4540.44  | 133.43    |       |
| 2149      | TEAMSTERS LOCAL 317<br>OCTOBER 2026/DPW UNION DUES - OCTOBER 2026                             | A385      | 272.00    |       |
| 2150      | MRB GROUP<br>76237/NEW EMS FACILITY - PROJECT 2040.26002.000                                  | A1440.4   | 42,460.00 |       |
| 2150      | MRB GROUP<br>76235/ZEV GRANT ADMIN - PROJECT 2040.23001.000                                   | A1440.4   | 1,160.25  |       |
| 2150      | MRB GROUP<br>76238/FIRE STATION REHAB.-PROJECT - 2040.26003.000 REIMB                         | A1440.41  | 36,545.00 |       |
| 2150      | MRB GROUP<br>76236/COMP STORMWATER MGMT PLAN - PROJECT 2040.23004.000                         | A8140.4   | 1,079.25  |       |
| 2151      | EXCELLUS BLUECROSS BLUESHIELD<br>000050182110/OCTOBER DENTAL - DUE FROM WTR                   | A385      | 237.67    |       |
| 2151      | EXCELLUS BLUECROSS BLUESHIELD<br>000050182110/OCTOBER DENTAL - DUE FROM SWR                   | A385      | 47.06     |       |
| 2151      | EXCELLUS BLUECROSS BLUESHIELD<br>000050182110/OCTOBER DENTAL - DUE FROM EMPL                  | A385      | 415.14    |       |
| 2151      | EXCELLUS BLUECROSS BLUESHIELD<br>000050182110/OCTOBER DENTAL                                  | A9060.8   | 387.97    |       |
| 2151      | EXCELLUS BLUECROSS BLUESHIELD<br>000050182110/OCTOBER DENTAL - EMS                            | A9060.81  | 687.48    |       |
| 2151      | EXCELLUS BLUECROSS BLUESHIELD<br>000050182110/OCTOBER DENTAL - FIRE                           | A9060.82  | 7.93      |       |
| 2151      | EXCELLUS BLUECROSS BLUESHIELD<br>000050182110/OCTOBER DENTAL - POLICE                         | A9060.84  | 300.94    |       |
| 2152      | ActionXL, LLC<br>6564/MONITORING/BACKUP/ANTIVIRUS/SECURITY - OCTOBER                          | A1620.44  | 859.89    |       |
| 2152      | ActionXL, LLC<br>6567/ONLINE OFFICE/CLOUD SERVICE/DESKTOP - OCTOBER                           | A1620.44  | 855.30    |       |
| 2153      | MIDLAKES METAL SALES, LLC<br>SI-0286043/HAND CHEST ZINC PLATED - "1862"                       | A3410.417 | 30.78     |       |
| 2153      | MIDLAKES METAL SALES, LLC<br>SI-0286059/SAW BLADES/LADDER - "1862"                            | A3410.417 | 397.92    |       |
| 2154      | JEROME FIRE EQUIPMENT CO. INC<br>0269607-IN/AIR QUALITY TEST                                  | A3410.416 | 432.50    |       |
| 2154      | JEROME FIRE EQUIPMENT CO. INC<br>0269742-IN/STREALIGHT VULCAN REPAIR                          | A3410.417 | 11.40     |       |
| 2155      | NYS ELECTRIC & GAS<br>10014134018-2026-10-01/56 E. MAIN ST. ELECT                             | A1620.42  | 442.38    |       |
| 2155      | NYS ELECTRIC & GAS<br>10094554408-2026-09-29/1 COREY ST EV CHARGERS                           | A1620.421 | 173.29    |       |

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|-----------|---------------------------------------------------------------------------------------|-----------|----------|---------------------|
| 2155      | NYS ELECTRIC & GAS<br>10094555058-2026-09-30/50 E. MAIN ST. EV CHARGERS               | A1620.421 | 581.71   |                     |
| 2155      | NYS ELECTRIC & GAS<br>10011561379-2026-09-29/1 COREY ST GARAGE N.G.                   | A1640.41  | 47.03    |                     |
| 2155      | NYS ELECTRIC & GAS<br>10011561387-2026-10-01/4 COREY ST. & SALO DR. (POLE BARN)       | A1640.41  | 43.32    |                     |
| 2155      | NYS ELECTRIC & GAS<br>10011651312-2026-10-01/74 W. MAIN ST (FIRE HOUSE)               | A3410.41  | 447.45   |                     |
| 2155      | NYS ELECTRIC & GAS<br>10043399780-2026-10-01/30 HALSEY ST. DEER LOCKER                | A3520.4   | 27.92    |                     |
| 2155      | NYS ELECTRIC & GAS<br>10011651312-2026-10-01/74 W. MAIN ST (FIRE HOUSE)               | A4540.41  | 447.44   |                     |
| 2155      | NYS ELECTRIC & GAS<br>10014191794-2026-10-01/56 E. MAIN ST. EAST                      | A5182.4   | 23.01    |                     |
| 2155      | NYS ELECTRIC & GAS<br>10014191802-2026-10-01/56 E. MAIN ST. WEST                      | A5182.4   | 22.80    |                     |
| 2155      | NYS ELECTRIC & GAS<br>10033584607-2026-10-01/ST. LIGHTS (3RD STRING)                  | A5182.4   | 94.96    |                     |
| 2155      | NYS ELECTRIC & GAS<br>10033584623-2026-10-01/ST. LIGHTS - 69 E. MAIN ST.              | A5182.4   | 84.65    |                     |
| 2155      | NYS ELECTRIC & GAS<br>10031836157-2026-10-01/ST. LIGHTS - RT 96                       | A5182.4   | 101.38   |                     |
| 2155      | NYS ELECTRIC & GAS<br>10013629463-2026-10-05/STREET LIGHTS (OLD)                      | A5182.4   | 2,426.76 |                     |
| 2155      | NYS ELECTRIC & GAS<br>10025580050-2026-10-01/1 COREY ST. FARMERS MARKET               | A7989.4   | 35.63    |                     |
| 2156      | BOUND TREE MEDICAL LLC<br>86364860/PAD REGULAR/AMBU SPUR ADULT/IV SOLUTION            | A4540.47  | 85.31    |                     |
| 2157      | GANNETT NY-NJ LOCALIQ<br>0007887674/PERMISSIVE REFERENDUM - EMS AMBULANCE BALANCE     | A1620.4   | 49.05    |                     |
| 2158      | NATALIE BARIS<br>2026-10-01/FARMERS MARKET MANAGER - SEPTEMBER                        | A7989.4   | 916.66   |                     |
| 2159      | BRITE COMPUTERS<br>INV47684/TELESCOPING POLE/DISPLAY/KEYBOARD- NEW PATROL CAR         | A3120.2   | 966.00   |                     |
| 2160      | VERIZON WIRELESS<br>6154184874/EMS - MIFI                                             | A4540.46  | 35.34    |                     |
| 2161      | BOWER ELECTRICAL CONTRACTING<br>18/FIRST INSTALLMENT OF EV CHARGING STATION - NEW CAR | A1620.41  | 1,775.00 | 27631<br>10/14/2026 |
| 2163      | TAUGHANNOCK GARDEN CLUB<br>2026-10-02/MUMS FOR GATEWAY SIGNS                          | A7989.49  | 24.00    |                     |
| 2164      | INTERNATIONAL INSTITUTE OF<br>2026-2027/ANNUAL MEMBERSHIP DUES                        | A1325.41  | 235.00   |                     |
| 2165      | GONETSPEED<br>11567-2026-09-15/607-387-5618 - DPW                                     | A1640.46  | 112.91   | XFR6<br>10/06/2026  |
| 2166      | GONETSPEED<br>16882-2026-09-15/607-387-7131 - FIRE                                    | A3410.46  | 250.86   | XFR6<br>10/06/2026  |
| 2166      | GONETSPEED<br>16882-2026-09-15/607-387-7131 - EMS                                     | A4540.46  | 250.85   | XFR6<br>10/06/2026  |

# ABSTRACT OF AUDITED VOUCHERS

## GENERAL FUND

VILLAGE OF TRUMANSBURG

TOMPKINS COUNTY, NEW YORK

DATE OF AUDIT: 10/13/2026

NUMBER 005

TOTAL CLAIMS: \$377,732.74

(Original to Village Treasurer - Duplicate to be retained by Village Clerk or Auditor)

| Voucher # | Claimant                                                                           | Account # | Amount     | Check               |
|-----------|------------------------------------------------------------------------------------|-----------|------------|---------------------|
| 2167      | HYUNDAI MOTOR FINANCE<br>2616541512-2026-09-28/CODE CAR LEASE PAYMENT              | A3620.4   | 249.54     | XFR6<br>10/06/2026  |
| 2168      | SIGNARAMA<br>3889/Ambulance signage required per regulation                        | A4540.4   | 399.75     |                     |
| 2169      | GORMAN ENTERPRISES<br>GEV361X/REMIANING BALANCE FOR NEW ABULANCE                   | A4540.3   | 194,472.00 | 27632<br>10/08/2026 |
| 2170      | B&W SUPPLY<br>588760/GarbageBags; coffee maker+filters; knife+sharpener            | A3410.416 | 280.93     |                     |
| 2170      | B&W SUPPLY<br>588760/GarbageBags; coffee maker+filters; knife+sharpener            | A4540.416 | 280.94     |                     |
| 2171      | FIRSTLIGHT NETWORKS, LLC<br>24239653/INTERNET - OCTOBER                            | A1620.4   | 50.00      |                     |
| 2171      | FIRSTLIGHT NETWORKS, LLC<br>24239653/POLICE TELEPHONES - OCTOBER                   | A3120.46  | 155.88     |                     |
| 2172      | MAGUIRE CHEVROLET INC<br>173413/2023 CHEV TAHOE - OIL/FILTER CHANGE                | A3120.421 | 117.95     |                     |
| 2173      | ALYSSA COTRONE<br>2026-09-30/A FRAME SIGN INSERTS - FARMERS MARKET                 | A7989.4   | 65.99      |                     |
| 2175      | NYS SOCIETY OF MUNICIPAL FIN<br>2026-2027/ANNUAL MEMBERSHIP DUES - GILES           | A1920.4   | 50.00      |                     |
| 2175      | NYS SOCIETY OF MUNICIPAL FIN<br>2026-2027/ANNUAL MEMBERSHIP DUES - WEBER           | A1920.4   | 50.00      |                     |
| 2176      | NEW YORK POWER AUTHORITY<br>OCTOBER 2026/ES-ESN-0786- LED STREET LIGHTS            | A5182.4   | 1,701.71   |                     |
| 2177      | SONBYRNE SALES, INC<br>12317636/HIGHWAY DIESEL - 31.425 GALLONS                    | A4540.421 | 181.95     |                     |
| 2178      | ZOLL DATA SYSTEM<br>INV00236367/EMS CHARTS/MODULES/OPERATIONS/FAXING -<br>NOVEMBER | A4540.4   | 244.78     |                     |
| 2179      | JOHNNY'S WHOLESALE INC<br>19214/COUPLING SPLIT/4" CORRUGATED PIPE- KING ST         | A8140.4   | 25.40      |                     |
| 2181      | TRUMANSBURG SHURSAVE<br>04-121482/FREEZER BAGS GALLON - DPW                        | A1640.4   | 4.99       |                     |
| 2181      | TRUMANSBURG SHURSAVE<br>06-129771/TRAINING MEAL - EMS                              | A4540.412 | 32.36      |                     |
| 2182      | JESSICA GILES<br>2026-09-23/ROUND TRIP TRAVEL FOR NYCOM FALL TRAINING-404<br>MILE  | A1325.41  | 307.04     |                     |
| 2183      | JESSICA WEBER<br>2026-09-23/ROUNDTrip TRAVEL FOR NYCOM FALL TRAINING- 415<br>MILE  | A1325.41  | 315.40     |                     |
| 2184      | JESSICA WEBER<br>2026-09-30/SEPTEMBER CLEANING SERVICE                             | A1620.1   | 200.00     |                     |
| 2185      | DANA SWICK<br>2026-09-23/CDL REIMBURSEMENT MINUS CLASS D RENEWAL                   | A1640.412 | 108.00     |                     |

Total:

377,732.74

To the Treasurer of the above VILLAGE: Village Board of Trustees

The above listed claims having been presented to the

of the above-named Village, and having been duly audited and allowed in the amounts as shown on the

above-mentioned date, you are hereby authorized and directed to pay each of the listed claimants the amount

allowed upon his claim appearing opposite his name.

In Witness Whereof, I have hereunto set my hand as Mayor at

the above Village this 13th day of October, 20 26

Signature

# ABSTRACT OF AUDITED VOUCHERS

## WATER FUND

VILLAGE OF TRUMANSBURG

TOMPKINS COUNTY, NEW YORK

DATE OF AUDIT: 10/13/2026

NUMBER 005

TOTAL CLAIMS: \$27,558.42

(Original to Village Treasurer - Duplicate to be retained by Village Clerk or Auditor)

| Voucher # | Claimant                                                                                        | Account # | Amount   | Check               |
|-----------|-------------------------------------------------------------------------------------------------|-----------|----------|---------------------|
| 3010      | AT&T<br>824584227X09242026/607-279-0497 - WATER SYSTEM                                          | F8320.46  | 42.65    |                     |
| 3010      | AT&T<br>824584227X09242026/607-280-0811 - WATER STSTEM                                          | F8320.46  | 42.24    |                     |
| 3010      | AT&T<br>824584227X09242026/607-279-8291 - WATER SYSTEM                                          | F8320.46  | 42.24    |                     |
| 3010      | AT&T<br>824584227X09242026/607-279-3219 - WATER SYSTEM                                          | F8320.46  | 42.65    |                     |
| 3011      | BADGER METER, INC<br>80250037/MOBILE AND CELLULAR HOSTING SERVICE - SEPTEMBER                   | F8320.4   | 236.46   |                     |
| 3007      | CARDMEMBER SERVICES, TTC<br>0408-2026-09-08/MAILING - BOND PAYMENT                              | F8320.4   | 6.37     | XFR6<br>10/06/2026  |
| 3007      | CARDMEMBER SERVICES, TTC<br>0408-2026-09-08/GOTO LOGMEINPRO - REMOTE ACCESS ANNUAL<br>SUBSCRIP. | F8320.4   | 377.99   | XFR6<br>10/06/2026  |
| 3005      | F.W. WEBB COMPANY-WATERWORKS<br>97654192/FIRE HYDRANT/CUR-IN SLV 6"                             | F8320.4   | 4,953.33 |                     |
| 3005      | F.W. WEBB COMPANY-WATERWORKS<br>97635395/STRAP/GASKET/INJECTION QUILL/DRAIN VALVE               | F8320.4   | 100.00   |                     |
| 3005      | F.W. WEBB COMPANY-WATERWORKS<br>97838460/RPR CLAMP                                              | F8320.4   | 314.47   |                     |
| 3005      | F.W. WEBB COMPANY-WATERWORKS<br>97635395-2/STRAP/INJECTION QUILL/DRAIN VALVE ASSEMBLY           | F8320.4   | 1,025.81 |                     |
| 3006      | GONETSPEED<br>11474-2026-09-15/607-387-5834 - DPW - WATER                                       | F8320.46  | 110.47   | XFR6<br>10/06/2026  |
| 3014      | GONETSPEED<br>27157-2026-09-15/607-387-4145 - DPW                                               | F8320.46  | 185.68   |                     |
| 3013      | LOWE'S SOFT WATER SERVICE INC<br>255832/5 GALLON CHLORINE - 9/1                                 | F8320.4   | 150.00   |                     |
| 3013      | LOWE'S SOFT WATER SERVICE INC<br>255832/5 GALLON CHLORINE - 9/11                                | F8320.4   | 150.00   |                     |
| 3008      | MICROBAC LAB INC<br>J26006311/DRINKING WATER SAMPLING                                           | F8320.4   | 463.56   |                     |
| 3012      | NYS ELECTRIC & GAS<br>10013166243-2026-10-02/FRONTENAC RD                                       | F8320.41  | 1,765.06 |                     |
| 3012      | NYS ELECTRIC & GAS<br>10013166201-2026-10-02/RT 89                                              | F8320.41  | 1,649.07 |                     |
| 3012      | NYS ELECTRIC & GAS<br>10042414960-2026-10-02/TAUGHANNOCK PARK RD                                | F8320.41  | 1,901.36 |                     |
| 3012      | NYS ELECTRIC & GAS<br>10011562039-2026-10-01/30 HALSEY ST.                                      | F8320.41  | 34.72    |                     |
| 3012      | NYS ELECTRIC & GAS<br>10011561361-2026-10-01/COREY ST                                           | F8320.41  | 332.44   |                     |
| 3015      | SV AUTO SUPPLY<br>809742/15 16 90T 12PT TARCMB/WRENCH                                           | F8320.4   | 59.08    |                     |
| 3009      | TRUMANSBURG CENTRAL SCHOOL<br>583/2026-2027/SCHOOL TAXES - 452089 - RT. 89                      | F1950.4   | 4,268.67 | 12810<br>10/08/2026 |
| 3009      | TRUMANSBURG CENTRAL SCHOOL<br>584/2026-2027/SCHOOL TAXES - 452089 - OUTSIDE                     | F1950.4   | 4,271.41 | 12810<br>10/08/2026 |

# ABSTRACT OF AUDITED VOUCHERS

## WATER FUND

VILLAGE OF TRUMANSBURG

TOMPKINS COUNTY, NEW YORK

DATE OF AUDIT: 10/13/2026

NUMBER 005

TOTAL CLAIMS: \$27,558.42

(Original to Village Treasurer - Duplicate to be retained by Village Clerk or Auditor)

| Voucher # | Claimant                                               | Account # | Amount   | Check                |
|-----------|--------------------------------------------------------|-----------|----------|----------------------|
| 3004      | TRUST & AGENCY<br>payroll ending 09/20/clerk treasurer | F1325.1   | 820.16   | Xfer22<br>09/22/2026 |
| 3004      | TRUST & AGENCY<br>dep treasurer                        | F1325.11  | 408.94   | Xfer22<br>09/22/2026 |
| 3004      | TRUST & AGENCY<br>dep clerk                            | F1410.11  | 408.95   | Xfer22<br>09/22/2026 |
| 3004      | TRUST & AGENCY<br>water admin                          | F8310.1   | 1,258.89 | Xfer22<br>09/22/2026 |
| 3004      | TRUST & AGENCY<br>water labor                          | F8320.1   | 1,734.76 | Xfer22<br>09/22/2026 |
| 3004      | TRUST & AGENCY<br>Accudata payroll fee                 | F8320.4   | 61.54    | Xfer22<br>09/22/2026 |
| 3004      | TRUST & AGENCY<br>FICA                                 | F9030.8   | 339.45   | Xfer22<br>09/22/2026 |

Total: 27,558.42

To the Treasurer of the above VILLAGE:

The above listed claims having been presented to the

Village Board of Trustees

of the above-named Village, and having been duly audited and allowed in the amounts as shown on the above-mentioned date, you are hereby authorized and directed to pay each of the listed claimants the amount allowed upon his claim appearing opposite his name.

In Witness Whereof, I have hereunto set my hand as

Mayor

at

the above Village this 13th day of October, 2026

Signature

# ABSTRACT OF AUDITED VOUCHERS

## SEWER FUND

VILLAGE OF TRUMANSBURG

TOMPKINS COUNTY, NEW YORK

DATE OF AUDIT: 10/13/2026

NUMBER 005

TOTAL CLAIMS: \$12,699.37

(Original to Village Treasurer - Duplicate to be retained by Village Clerk or Auditor)

| Voucher # | Claimant                                                                         | Account # | Amount   | Check                |
|-----------|----------------------------------------------------------------------------------|-----------|----------|----------------------|
| 2461      | TRUST & AGENCY<br>payroll ending 09/20/clerk treasurer                           | G1325.1   | 410.08   | xfer22<br>09/22/2026 |
| 2461      | TRUST & AGENCY<br>dep treasurer                                                  | G1325.11  | 204.48   | xfer22<br>09/22/2026 |
| 2461      | TRUST & AGENCY<br>dep clerk                                                      | G1410.11  | 204.47   | xfer22<br>09/22/2026 |
| 2461      | TRUST & AGENCY<br>sewer admin                                                    | G8110.1   | 277.34   | xfer22<br>09/22/2026 |
| 2461      | TRUST & AGENCY<br>sewer labor                                                    | G8120.1   | 492.94   | xfer22<br>09/22/2026 |
| 2461      | TRUST & AGENCY<br>Accudata payroll fee                                           | G8130.4   | 10.26    | xfer22<br>09/22/2026 |
| 2461      | TRUST & AGENCY<br>FICA                                                           | G9030.8   | 117.14   | xfer22<br>09/22/2026 |
| 2462      | ELMORE ENTERPRISES<br>83953/2YD DUMPSTER - SEWER PLANT - SEPTEMBER               | G8130.4   | 81.00    | 10382<br>10/08/2026  |
| 2463      | GONETSPEED<br>11874 - 2026-09-15/607-387-5657 - DPW - SEWAGE TREATMENT           | G8130.46  | 97.39    |                      |
| 2464      | NYS ELECTRIC & GAS<br>10013166128-2026-10-02/35 LAKE ST                          | G8130.41  | 2,705.39 |                      |
| 2464      | NYS ELECTRIC & GAS<br>10013166136-2026-10-02/35 LAKE ST                          | G8130.41  | 85.12    |                      |
| 2464      | NYS ELECTRIC & GAS<br>10037128609-2026-09-17/4074 SOUTH ST. PUMP                 | G8130.41  | 57.19    |                      |
| 2464      | NYS ELECTRIC & GAS<br>10018408160-2026-09-29/28 PROSPECT ST                      | G8130.41  | 39.49    |                      |
| 2465      | AMAZON CAPITAL SERVICES<br>1CDD-P1FM-4FV3/HP OFFICEJET PRO ALL IN ONE PRINTER    | G8130.4   | 199.99   |                      |
| 2466      | AQUALOGICS SYSTEMS INC<br>IN26-193-01/ONSITE SERVICES DCB REPLACEMENT            | G8130.4   | 1,521.25 |                      |
| 2467      | BREWER'S SEPTIC<br>5334/2500G SEPTIC PUMPING/PULL PUMP AND REPLACE-2026-03       | G8130.4   | 4,250.00 |                      |
| 2468      | MARYLAND BIOCHEMICAL CO., INC<br>1026-1019/BACTERIA FOR FOG WASTEWATER TREATMENT | G8130.4   | 972.92   |                      |
| 2468      | MARYLAND BIOCHEMICAL CO., INC<br>8UU1043/BACTERIA FOR FOG WASTEWATER TREATMENT   | G8130.4   | 972.92   |                      |

Total:

12,699.37

To the Treasurer of the above VILLAGE: Village Board of Trustees

The above listed claims having been presented to the

of the above-named Village, and having been duly audited and allowed in the amounts as shown on the

above-mentioned date, you are hereby authorized and directed to pay each of the listed claimants the amount

allowed upon his claim appearing opposite his name.

In Witness Whereof, I have hereunto set my hand as Mayor at

the above Village this 13th day of October, 20 26

Signature

|                                                                                                                                                                                                                                                                                                                                                                                         |                                                                                                                                                                                         |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>REGULAR MEETING of the VILLAGE OF TRUMANSBURG BOARD of TRUSTEES</b><br><b>July 13th , 2026</b>                                                                                                                                                                                                                                                                                       | Date: July 13th, 2026<br>Time: 7:07PM to 9:35PM<br>Location: <u>Village Hall, 56 E. Main St. Trumansburg, NY 14886</u><br>Zoom Meeting ID: 89726679850<br>Call-in number: (929)436-2866 |
| <b>BOARD MEMBERS PRESENT:</b> Mayor Rordan Hart; Deputy Mayor Darfler; Trustees Jhoanna Haynes and Marcia Horn. Trustee Carver is excused.<br><b>OFFICERS PRESENT:</b> Jessica Giles, Village Clerk Treasurer<br><b>APPROX PUBLIC ATTENDING:</b> (1) and (2) Virtual<br><b>ALSO IN ATTENDANCE:</b> Joel Fey, EMS Chief; County Legislator, Rachel Ostlund; Matt McKenna from MRB Group. |                                                                                                                                                                                         |

**Mayor Hart called the Meeting to order at 7:07PM**

| MOTIONS                                                                                                                                                                                                                                                                                                                                        |           | MOVED   | SECOND       |                |             |               |             |  |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|---------|--------------|----------------|-------------|---------------|-------------|--|
|                                                                                                                                                                                                                                                                                                                                                |           |         | <u>Caver</u> | <u>Darfler</u> | <u>Hart</u> | <u>Haynes</u> | <u>Horn</u> |  |
| <b>A MOTION</b> by Deputy Mayor Darfler to Accept the Consent Agenda, including Abstract of Claims #14, #02, and Meeting Minutes 06/08/2026, 06/22/2026, 07/01/202, as presented.                                                                                                                                                              | Darfler   | Horn    | -            | Aye            | Aye         | Aye           | Aye         |  |
| <b>A MOTION</b> by Trustee Horn to Declare the Village Board as Lead Agency for the Village of Trumansburg EMS Building Project under the Provisions of SEQR Regulations.                                                                                                                                                                      | Horn      | Haynes  | -            | Aye            | Aye         | Aye           | Aye         |  |
| <b>A MOTION</b> by Trustee Horn, the Village Board having completed the coordinated review of FEAF Pts. 1-3 and public comment period provided for under SEQR Regulations, to Make a Determination of Non-Significance on the EMS Building Project; and to Authorize the Mayor to Sign the FEAF Pt. 3 as Evidence of the Negative Declaration. | Horn      | Darfler | -            | Aye            | Aye         | Aye           | Aye         |  |
| <b>STORMWATER MANAGEMENT STUDY</b> presented by Matt McKenna of MRB Group, Engineers for the Village. The Study is available in the Village Offices and online Trumansburg-ny.gov                                                                                                                                                              | NO ACTION |         |              |                |             |               |             |  |

| <b>MOTIONS</b>                                                                                                                                                                                                                                                                                                           | <b>MOVED</b> | <b>SECOND</b> |   |     |     |     |     |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------|---------------|---|-----|-----|-----|-----|
| <b>A MOTION</b> by Deputy Mayor Darfler to Approve the EMS Billing Rates to Reflect the Current and Long-Standing Policy for Accounts Where the Client Received a Direct Reimbursement from an Insurance Company and Fails to Forward the Payment to Trumansburg EMS or its Contracted Agent, to be Sent to Collections. | Darfler      | Haynes        | - | Aye | Aye | Aye | Aye |
| <b>A MOTION</b> by Trustee Horn to Amend the EMS Billing Rates as Presented. (See Attached)                                                                                                                                                                                                                              | Horn         | Darfler       | - | Aye | Aye | Aye | Aye |
| <b>A MOTION</b> by Deputy Mayor Darfler to enter Executive Session to Discuss Matters of Personnel at 9:06PM                                                                                                                                                                                                             | Darfler      | Horn          | - | Aye | Aye | Aye | Aye |
| <b>A MOTION</b> by Trustee Haynes to End Executive Session at 9:33PM                                                                                                                                                                                                                                                     | Haynes       | Darfler       | - | Aye | Aye | Aye | Aye |
| <b>A MOTION</b> by Deputy Mayor Darfler to Hire Jessica Depew as a Full-Time Paramedic at the Prevailing Wage, Effective Immediately.                                                                                                                                                                                    | Darfler      | Horn          | - | Aye | Aye | Aye | Aye |
| <b>A MOTION</b> by Trustee Haynes to Hire Heather Buskey as a Full-Time Paramedic at the Prevailing Wage, Effective Immediately.                                                                                                                                                                                         | Haynes       | Horn          | - | Aye | Aye | Aye | Aye |
| <b>A MOTION</b> by Trustee Horn to Hire Provisionally Pending Background Checks Adam Arco, Monique Morse, and Nicholas Oplinger as Per Diem EMTs at the Prevailing Wage.                                                                                                                                                 | Horn         | Haynes        | - | Aye | Aye | Aye | Aye |
| <b>A MOTION</b> by Deputy Mayor Darfler to adjourn at 9:35PM.                                                                                                                                                                                                                                                            | Darfler      | Horn          | - | Aye | Aye | Aye | Aye |

**Mayor Hart adjourned the meeting at 9:35PM**

Respectfully Submitted,  
Jessica Giles, Village Clerk Treasurer  
2026-08-06

**Trumansburg Fire Department  
74 West Main Street  
Trumansburg, NY 14886**

## **Trumansburg Fire Department Renovations**

**Encorus No. Q26-537**

**August 20, 2026**

Prepared for:

**Village of Trumansburg  
Mayor Rordan Hart  
56 East Main Street  
Trumansburg, NY 14886**

Prepared by:



Encorus Group Engineering. D.P.C.  
23 Mechanic Street  
Springville, NY 14141  
716.592.3980  
**Sean Fitzgerald**  
[sfitzgerald@encorus.com](mailto:sfitzgerald@encorus.com)

## **1.0 PROJECT OBJECTIVES**

The project consists of a roughly 3,500 SF addition with minor work in the footprint of the existing building itself. The Village, nor Trumansburg Fire Department (TFD) have any information on the status of any regulated materials within their building, therefore Encorus shall provide a full building inspection for hazardous materials. If required, Encorus will also provide scope specific abatement design documents for the project.

## **2.0 SCOPE OF INSPECTION SERVICES**

### **A. ASBESTOS**

- 1) Review the current project scope of work and conduct a thorough asbestos inspection to identify all suspected asbestos-containing materials within the project's work area.
- 2) Review any existing asbestos inspection reports and analytical results provided by the client. As of the date of this proposal, no previous abatement data has been provided. If data becomes available, materials previously sampled and analyzed per current state and federal protocols in available records/reports will not be resampled by Encorus.
- 3) Review original construction, as-built, or existing drawings if provided by the client.
- 4) Coordinate all building inspection work with the building owner/operator.
- 5) Ensure that all asbestos inspection work is conducted by EPA and NYS certified asbestos inspectors overseen by a certified asbestos project designer.
- 6) Identify and assess the locations, quantities, friability, and conditions of all confirmed asbestos-containing materials in the project's work area during the asbestos inspection.
- 7) Collect samples of suspected asbestos-containing materials within the project's work area in accordance with NYS Code Rule 56, OSHA, and EPA NESHAPS guidelines.
- 8) Perform intrusive sampling of materials unless otherwise directed by the client using proper bulk sampling methodology.
- 9) Destructive testing shall only be performed with the written permission of the client and/or building owner, otherwise materials shall be assumed until further investigation. The materials/systems to require written permission shall include, but are not limited to:
  - a. Ceramic floor and wall systems
  - b. Terrazzo Flooring

- c. Hard finished walls/ceilings to investigate intermittent spaces for potentially concealed materials
  - d. Non-mechanically mounted wall objects (mirrors, chalkboards, tack boards, etc.)
  - e. Roofing systems
  - f. Window assemblies
  - g. Fire-rated Doors and frames
  - h. Operational mechanical/plumbing components (i.e. boilers, generators, freezer/refrigerators, pipe valves, etc.)
- 10) Provide temporary patching of sample locations, with permanent patching not included in this contract.
  - 11) Quantify suspect asbestos-containing materials that cannot be accessed to the extent possible.
  - 12) Plot sample locations on client-provided drawings. If no drawings are provided, locations will be plotted on a hand-drawn layout.
  - 13) Analyze samples at an ELAP approved laboratory.
  - 14) Issue all laboratory results, certifications, sample locations, and summary of findings in a final report.

**B. LEAD**

- 1) Conduct a lead inspection of all suspect lead-based painted materials which may be disturbed during the project, utilizing an XRF (X-Ray Fluorescence) Spectrum Analyzer, in general accordance with HUD Guidelines.
- 2) Identify and assess the locations and conditions of all confirmed lead-based painted and/or containing materials within the project's work area during the lead inspection.
- 3) Issue all findings in a final report.

**C. POLYCHLORINATED BIPHENYLS (PCBS)**

- 1) Sample representative suspect exterior caulks and sealants for PCB contamination (excluding soil, air, or wipe sampling).
- 2) Analyze samples for PCBs via EPA Method 8082 at an accredited laboratory.
- 3) Identify the locations and quantities of materials confirmed to contain PCBs at concentrations above the EPA regulatory limit of 50 ppm during the PCB inspection.
- 4) Issue all findings in a final report.

### **3.0 SCOPE OF DESIGN SERVICES**

#### **A. CONSTRUCTION DOCUMENTS PHASE**

- 1) Attend one (1) virtual coordination meeting.
- 2) Provide feedback on abatement budget estimate by others.
- 3) Specify hazardous materials abatement/hazard control procedures and provide technical specifications as applicable.
- 4) Provide electronic AutoCAD drawings indicating locations of hazardous materials abatement.

### **4.0 EXCLUSIONS**

- A. Rental of an aerial lift is not included in this proposal. Exterior building components scheduled for replacement shall be investigated from the roof hatch or an extension ladder.
- B. Costs for obtaining a certified roofing contractor for permanent patching are not included. Encorus shall provide temporary patching of roof core samples and indicate locations on sample maps.
- C. Costs for obtaining a licensed electrician are not included. Encorus shall not sample energized components unless properly de-energized or locked out by the client or client's representative.
- D. Costs for obtaining a certified elevator technician are not included. The client shall provide safe access to the elevator shaft, pit, doors, and cab exterior.
- E. Encorus shall provide investigation and sampling of suspect asbestos-containing building components accessible to inspectors unless temporary protection or permanent patching of openings is provided by others.
- F. No testing of radiological, biological, heavy metals, or other environmental contaminants is included. Additional fees apply for investigations beyond this scope.
- G. Costs of TCLP testing for disposal purposes are not included. Testing conducted is for screening purposes only, with components in-situ.
- H. Costs for bulk sample analysis via method 198.8 for vermiculite in surfacing or fireproofing material are not included.
- I. Costs for providing a variance application to the New York State Department of Labor Engineering Services for relief from specific sections of New York State Industrial Code Rule 56 are not included.

- J. Site visits during the construction phase are not included.

## **5.0 DELIVERABLES**

- A. Submit one electronic .pdf copy of Encorus Group's inspection report within 30 business days of inspection completion.
- B. Abatement construction documents shall include abatement drawings on AutoCAD with base plans provided by the client, and specification sections.
- C. Deliver submissions electronically to the client by requested submission dates, with adherence to timely submissions requiring Encorus Group's receipt of updated base plans, title block, and coordination set five business days prior to each submission's due date.
- D. Deliver addenda and submittal reviews electronically to the client within five business days of receiving documents.

## **6.0 SCHEDULE**

- A. Commence inspection within 35 business days of notice to proceed.
- B. Begin design work within 20 business days from receipt of written notice to proceed, and receipt of current renovation plans and base plans.

## **7.0 ASSUMPTIONS**

- A. All fees are based on the scope of work provided to Encorus as of the date of this proposal.
- B. This proposal does not include any other services or meetings.
- C. Each deliverable includes up to two (2) revisions. Additional revisions will result in extra charges.
- D. Additional services, if requested, will be invoiced at Encorus Group's current billing rates unless otherwise agreed upon in writing.
- E. Additional samples will only be analyzed with the client's consent. The actual number of samples collected may be less than estimated. Encorus will bill only for samples collected. Samples analyzed as containing less than 1% asbestos by PLM require analysis by TEM or must be assumed to contain asbestos, as per NYS regulations.
- F. Turnaround time is 5 days for 198.1/198.6/198.4 samples, 7 days for PCB 8082 samples.

**8.0 PRICING:**

| INSPECTION SERVICES – LABOR (Time & Materials)                     |                                                     |                   |
|--------------------------------------------------------------------|-----------------------------------------------------|-------------------|
|                                                                    | Invoiced per attached Rate Sheet – Estimated Amount | <b>\$4750.00</b>  |
| INSPECTION SERVICES – LABORATORY ANALYSIS COSTS (Time & Materials) |                                                     |                   |
|                                                                    | Invoiced per attached Rate Sheet – Estimated Amount | <b>\$ 2108.00</b> |
| INSPECTION SERVICES – REIMBURSABLES (Time & Materials)             |                                                     |                   |
|                                                                    | Invoiced per attached Rate Sheet – Estimated Amount | <b>\$ 475.00</b>  |
| DESIGN SERVICES (Lump Sum)                                         |                                                     |                   |
|                                                                    | Design Services <b>Total Lump Sum Amount</b>        | <b>\$ 2000.00</b> |

Any Additional / Out of Scope Services required will be billed in accordance with the attached Rate Sheet with notification to client before proceeding.

All Proposals/Quotes are subject to Encorus Group Standard Terms & Conditions.



Encorus Submitted

8/20/2026

Date

Client Approved

Date

## REGULATED BUILDING MATERIALS RATE SHEET

|                                                              |                 |
|--------------------------------------------------------------|-----------------|
| Professional Engineer .....                                  | \$175.00 / Hour |
| Senior Project Manager .....                                 | \$145.00 / Hour |
| Project Manager / Designer.....                              | \$115.00 / Hour |
| Construction or Environmental Inspector / Consultant** ..... | \$85.00 / Hour  |
| Monitor / Air Sampling Technician** .....                    | \$75.00 / Hour  |

\*\*Services provided at other times or over 8 hours per day for these categories will be billed at a premium rate of 1.5 times the standard rate.

| Lab Analysis                                                  |                              |
|---------------------------------------------------------------|------------------------------|
| Phase Contrast Microscopy – 3 HR TAT                          | \$20.00 / Sample             |
| Phase Contrast Microscopy – 24 HR TAT                         | \$12.00 / Sample             |
| Transmission Electron Microscopy AHERA – 24 HR TAT            | 100.00 / Sample              |
| Transmission Electron Microscopy AHERA – 72 HR TAT            | \$75.00 / Sample             |
| Transmission Electron Microscopy NIOSH 7402 – 24 HR TAT       | \$205.00 / Sample            |
| XRF Readings Half Day / Full Day                              | \$75.00 Half / \$150.00 Full |
| Lead in Paint by AAS (1 Week TAT)                             | \$12.00 / Sample             |
| PCB Caulk/Sealant EPA 8082 (1 Week TAT)                       | \$126.00 / Sample            |
| PLM EPA 400 Point Count - 600/R-93/116 (3 Day TAT)            | \$12.00 / Sample             |
| Polarized Light Microscopy (PLM) 198.1 Friable (24 HR TAT)    | \$15.00 / Sample             |
| Polarized Light Microscopy (PLM) 198.1 Friable (3 Day TAT)    | \$11.00 / Sample             |
| Polarized Light Microscopy (PLM) 198.6 NOB (24 HR TAT)        | \$27.00 / Sample             |
| Polarized Light Microscopy (PLM) 198.6 NOB (3 Day TAT)        | \$23.00 / Sample             |
| Sample Analysis NYS Prep Fee for Positive Stop of NOB Samples | \$5.50 / Sample              |
| Transmission Electron Microscopy (TEM) 198.4 NOB (3 Day TAT)  | \$53.00 / Sample             |
| Transmission Electron Microscopy (TEM) 198.4 NOB (1 Week TAT) | \$50.00 / Sample             |
| PLM 198.8 SOF/SM-V Full (Vermiculite) (1 Week TAT)            | \$478.00 / Sample            |

| Travel Costs                                               |                   |
|------------------------------------------------------------|-------------------|
| Mileage                                                    | \$0.95 / Mile     |
| Per Diem                                                   | GSA rate plus 10% |
| Tolls / Parking / Airfare / Baggage / Rental Car / Lodging | Cost plus 10%     |
| Core Drill Equipment Rental                                | \$350.00 / Day    |
| Lab Shipping Fee                                           | Cost plus 10%     |

- Services are provided Monday-Friday between the hours of 7:00 am & 3:30 pm.
- All out-of-pocket expenses not listed above will be billed at our cost plus an administrative charge of fifteen percent (15%).
- Proposals/Quotes are subject to Encorus Group Standard Terms & Conditions.
- The fee schedule is valid for 2026 only. Services continuing into 2027 and beyond will be charged in accordance with the rate sheet in effect for that year.

## STANDARD TERMS AND CONDITIONS FOR TESTING & INSPECTION SERVICES

**1. Basic Agreement and Period of Service.** Encorus Group Engineering, D.P.C. ("EG") shall provide or furnish the Services set forth in the accompanying Quotation / Proposal for Services ("Services"). Defined terms used herein are those identified on the Quotation / Proposal for Services, which is incorporated herein by reference. If authorized by Client, or if required because of changes in the Project, EG shall furnish services in addition to those set forth above ("Additional Services"). EG shall complete its Services within a reasonable period of time. These standard terms and conditions take precedent over and supersede any other provision, agreement or understanding to the contrary.

**2. Scope of Work.** Client must indicate the scope of work, including: As to inspection services, the method(s) of inspection (i.e., radiography, ultrasonic examination, magnetic particle examination, visible and fluorescent liquid examination, tank inspection and engineering services). However, EG will use reasonable efforts to assist in the selection of such method(s) and to locate or measure discontinuities or characteristics of the type, which normally can be located or measured. EG equipment is fitted with standard electrical plugs or hose and pipefittings. In the event EG's standard utility fittings do not comply with local requirements or special Client regulations, it will be the responsibility of the Client to pipe, plumb, wire or otherwise modify any installation or equipment. In addition, when this has been completed EG reserves the right to accept or reject the safety of such modifications and will accept no responsibility for any piping, wiring, or other utility connections performed by others. EG will use its best efforts to provide efficient equipment, suitably tested and pre-commissioned prior to each operation period, together with a competent operations staff. EG will use its best efforts to conduct each service within the time limits set by Client.

**3. Design Services.** In the event that Client engages EG to perform design services in addition to Services hereunder, the parties agree that EG's Standard Terms and Conditions for Design Services shall apply to such design services.

**4. Site Conditions.** Client shall, before commencement of any Services, and without cost to EG, remove or make safe any conditions at the job site or on the workplace which present a safety hazard to workers or equipment, including, but not limited to, electric wires, flames, smoke, flammable liquids or gases, fumes, steam, poisons, asbestos, hazardous or toxic chemicals, and hazards from other contractors working above, below, or adjacent to the EG work area. Client shall supply adequate scaffolding, lighting, and handling facilities at each work area. Upon completion of the Services, Client shall insure that lines or vessels are free of foreign materials to its own satisfaction. EG will endeavor to use its best reasonable efforts to avoid damage to the item(s) to be inspected and/or heated, but EG shall not be responsible for any damages of any type whatsoever, direct or indirect, consequential or otherwise, resulting from such inspection or heat application.

**5. Delays.** EG shall not be liable for damages or delays resulting from: any Client provided component malfunction; failure of Client provided equipment interruptions, or irregularities in Client provided electrical current, or other irregularities or failure occurring as a result of Client provided services; failure or default of Client or any contractor or supplier thereto to furnish equipment or material or to do work as agreed upon with EG action or inaction of any government agency having or claiming jurisdictions; strike or lockout of workers; accident; war; action of mobs or public enemy; any act of lawlessness interrupting work or destroying or injuring the material therefore; act of God; governmental action; natural disaster; or inclement weather.

**6. Warranties and Limitations.** EG makes no representation or warranty express or implied of any kind whatsoever, including representations or warranties of merchantability, fitness for any particular purpose, or that all existing defects have been identified. EG's Services are not a guarantee of the performance or condition of the items inspected or tested; an inherent risk remains that undiscovered problems may exist and/or future problems may develop. As such, Services hereunder are not intended, nor should they be implied, to discover all defects of whatever nature. Client acknowledges that EG is not an insurer and it is not the intent and/or purpose of the Services hereunder to provide client with risk-free use of the items inspected.

**7. Non Solicitation.** During the period the period of work under this agreement, and until 180 days following its completion, Client shall not, and shall cause each of his, her or its affiliates not to, and shall not assist any other person to, directly or indirectly, (i) solicit, recruit or hire any employee, independent contractor or consultant of EG ("Company Employee"), or any Person who was an employee, independent contractor or consultant of EG at any time during the performance of this agreement, and (ii) solicit or encourage any Company Employee to leave the employment EG; provided, however, that, without limiting the restrictions against hiring, this paragraph shall not prevent the customer from making a general solicitation for employment that are not specifically targeted at the Company Employees. Breach of this provision shall entitle EG to a fee equivalent to 180 days of revenue provided under this agreement for the Company Employee.

## STANDARD TERMS AND CONDITIONS FOR TESTING & INSPECTION SERVICES

**8. Consequential Damages Waiver.** The parties waive all claims against each other for all consequential damages arising out of or relating to this Agreement. This mutual waiver includes: 1) damages incurred by Client for losses of use, income, profit, financing, business and reputation, and for loss of management or employee productivity or of the services of such persons; and 2) damages incurred by EG for losses of financing, business and reputation, and for loss of profit other than anticipated profits arising directly from the Services.

**9. Hold Harmless.** Each party shall indemnify, defend and hold the other party harmless from all liabilities, costs and expenses (including, without limitation, attorneys' fees) that such party may suffer, sustain or become subject to as a result any misrepresentation or breach of covenant or agreement of the indemnifying party contained herein or the indemnifying party's gross negligence or willful misconduct in performance of its obligations under this agreement.

**10. Waiver.** No term, condition or provision set forth herein shall be deemed waived by EG or any breach hereof excused by EG unless such waiver or excuse be in writing signed by an authorized representative of EG. No consent by EG or waiver of any breach of Client shall constitute a consent to, waiver of, or excuse for any other subsequent breach of any type whatsoever by Client.

**11. Payment.** Payment shall be made as specified in EG's Quotation / Proposal for Services. Client agrees to pay all invoices within 30 days of receipt. Any payments not received within 30 days will be subject to a 1.5 % penalty or highest allowable percentage by law. EG, at its option, may issue interim invoices to Client in the amount of Services estimated by EG to have been performed in the period covered by such invoice. Client agrees to pay all costs, including reasonable attorneys' fees, incurred by EG in the collection of any funds due EG under this agreement. Unless otherwise stated in EG's quotation / proposal, all sales taxes, use taxes, gross receipt taxes, value added taxes, and other taxes imposed on EG or Client with respect to the equipment, materials, or Services and will be invoiced as additions to the price quoted in EG's Quotation / Proposal for Services. **All payments shall be made via EFT or check in U.S. funds to "Encorus Group Engineering, D.P.C.", PO Box 344, Springville, NY 14141. Payments may also be made through electronic transfer, or via credit card with Client subject to an additional 3.5% credit card processing fee; payments made in foreign currency will be subject to additional bank processing fees.** If Client disputes an invoice, either as to amount or entitlement, then Client shall promptly advise EG in writing of the specific basis for doing so, may withhold only that portion so disputed, and must pay the undisputed portion. Any disputes must be made in writing to EG within 30 days of invoice date, or Client agrees to all items and amounts on the invoice.

**12. Entire Agreement.** This agreement, including any quotation / proposal to which it is attached, constitutes the entire agreement of the parties and supersedes any and all prior oral or written agreements. This agreement may only be amended, supplemented, modified or cancelled in writing signed by the parties.

**13. Successors and Assigns.** Client and EG are hereby bound and the successors, executors, administrators, and legal representatives of Client and EG are hereby bound to the other party to this agreement and to the successors, executors, administrators, and legal representatives (and said assigns) of such other party, in respect of all covenants, agreements, and obligations of this agreement. Neither Client nor EG may assign, sublet, or transfer any rights under or interest (including, but without limitation, money that is due or may become due) in this agreement without the written consent of the other party, except to the extent that any assignment, subletting, or transfer is mandated by law. Unless specifically stated to the contrary in any written consent to an assignment, no assignment will release or discharge the assignor from any duty or responsibility under this agreement. Unless expressly provided otherwise, nothing in this agreement shall be construed to create, impose, or give rise to any duty owed by Client or EG to any third-party individual or entity, or to any surety for or employee of any of them. All duties and responsibilities undertaken pursuant to this agreement will be for the sole and exclusive benefit of Client and EG and not for the benefit of any other party.

**14. Dispute Resolution.** If a dispute arises from or relates to this agreement or the breach thereof, and if the dispute cannot be settled through direct discussions, the parties agree to endeavor first to settle the dispute by mediation administered by the American Arbitration Association (AAA) under its Commercial Mediation Procedures before resorting to arbitration or litigation. Agreement to arbitrate any dispute shall be at the sole election of EG. If EG elects to arbitrate any dispute hereunder, such arbitration shall be administered by AAA in accordance with its Commercial Arbitration Rules and judgment on the award rendered by the arbitrator(s) may be entered in any court having jurisdiction thereof. The place of arbitration shall be Buffalo, New York. Any disputes arising under this agreement shall be governed by the laws of the State of NY, and the parties agree that NY State courts in Erie County, NY shall be the exclusive venue for any litigation of such dispute. The prevailing party shall be entitled to recover its reasonable attorneys' fees from the non-prevailing party.



Transmitted via Email: [Joseph.Ferreri@mrbgroupp.com](mailto:Joseph.Ferreri@mrbgroupp.com); [maggie.nearing@mrbgroupp.com](mailto:maggie.nearing@mrbgroupp.com)

September 1, 2026

Mr. Rordan Hart  
Mayor  
Village of Trumansburg  
56 East Main Street,  
Trumansburg, NY 14886

**RE: Village of Trumansburg Fire Station  
Asbestos and Lead Paint Survey  
Watts Proposal No. 26-522 REVISION #1**

Dear Mr. Hart:

Watts Architects & Engineers (Watts) is pleased to submit this revised proposal to provide the above-referenced services. Our proposal is presented in the following sections: Background, Scope of Services, Compensation, Assumptions and Schedule.

#### **BACKGROUND**

The Village of Trumansburg intends to construct a 3,500 SF addition to the existing fire station building located at 74 Main Street, Trumansburg, NY. Watts will survey the areas scheduled for renovation to determine if asbestos-containing materials (ACM), or lead paint will be disturbed by the project. In addition to the renovation survey, Watts will perform a full building inspection to inventory building materials for asbestos content and lead paint. MRB Group (MRB), as the prime consultant to the Village of Trumansburg, has requested a proposal from Watts to provide these survey services.

#### **SCOPE OF SERVICES**

Watts proposes to perform the following tasks in conjunction with this project:

##### **I. Asbestos and Lead Paint Survey**

###### **A. Asbestos Survey**

1. Review the project plans and determine what areas require sampling as it relates to the building addition.
2. Perform two site visits to collect representative samples from each homogeneous area of suspect ACM that will be disturbed during the project.
3. For suspect ACM, the Environmental Protection Agency's Asbestos Hazard Emergency Response Act (AHERA) requires that a minimum of three (3) samples be taken from each homogeneous area of thermal system insulation (pipes, boilers, tanks, etc.) and three-to-seven samples of each homogeneous area of surfacing (sprayed-on or troweled-on plasters and fireproofing) depending on total square footage. All other materials, which are referred to as miscellaneous, must be identified by two (2) or more samples.
3. The samples will be delivered to a New York State Department of Health (NYSDOH) approved analytical laboratory. The lab will also be a participant in the National Voluntary Laboratory Approval Program (NVLAP), administered by the National Institute of Standards and Technology (NIST).

4. All samples will initially be analyzed using Polarized Light Microscopy (PLM) under NYSDOH Method 198.1, Stratified Point Count with the exception of samples classified as "non-friable organically bound" (NOB) and ceiling tiles. NOBs include, but are not limited to, asphalt roofing, roofing cement, bituminous coatings, caulk, felt papers and mastics. NOBs and ceiling tiles will be analyzed using the NYSDOH method for Gravimetric Reduction (GR) and PLM under NYSDOH Method 198.6. If the NOB and ceiling tile samples results are less than 1% after PLM, they will be further analyzed by NYSDOH Method 198.4 for Transmission Electron Microscopy (TEM). NYSDOH has stated that NOBs and ceiling tiles cannot be declared non-ACM by the laboratory unless they are determined so under TEM.
  5. The NYSDOH has a protocol regarding surfacing materials (sprayed-on fireproofing, plaster, etc.) that contain vermiculite (SM-V). In the protocol, analysis for the presence of vermiculite must be performed in each sample. If vermiculite is detected, analysis under an additional analytical method (ELAP 198.8) must be performed in order to declare the SM-V a non-asbestos-containing material. **No samples of SM-V are anticipated, and the costs associated with SM-V analysis are not included within the estimated costs for this proposal.** If it is determined that SM-V is present, additional analysis by 198.8 will be required (at an additional cost).
  6. For estimating purposes, it is assumed that a total of **40** samples will need to be collected and analyzed by PLM Method 198.1, **60** PLM-NOB Method 198.6 and that **60** samples will need to be further analyzed by TEM Method 198.4. If one (1) analysis (PLM or TEM) is greater than 1% for any HA, that area must be considered to be ACM.
  7. Watts will issue a report detailing the findings of the testing to include:
    - a. Executive summary.
    - b. Summary of identified ACM including locations, approximate quantities and condition.
    - c. Drawings indicating the approximate bulk sample locations (electronic backgrounds to be provided by MRB/Village of Trumansburg).
    - d. Digital photos.
    - e. The full laboratory reports including bulk sample chain-of-custody records.
    - f. Laboratory and Watts' accreditations, licenses, and certifications.
- B. Lead Paint X-Ray Fluorescence Spectrum Analyzer (XRF) Survey
1. Develop a sampling inventory of similar painting histories on building components that will be disturbed during the project.
  2. Categorize painting histories into testing combinations.
    - a. A testing combination is characterized by location, component type, substrate, and visible color.
    - b. Examples of tested surfaces will include: painted walls, ceilings, process equipment, casements, partitions, structural steel, etc.
  3. Perform XRF readings on building components that may be disturbed by the renovations using an XRF Spectrum Analyzer. Results will be reported in milligrams per square centimeter (mg/cm<sup>2</sup>) with measurements equal to or greater than 1.0 mg/cm<sup>2</sup> to be considered lead-based paint and all other surfaces be considered lead-containing paint.
  4. Issue a report detailing the findings of the inspection, sampling, and analysis. The report will

Village of Trumansburg Fire Station Addition  
Asbestos and Lead Paint Survey  
Watts Proposal No. 26-522 REVISION #1

include:

- a. Executive summary.
- b. XRF readings and calibration checks.
- c. Watts' accreditations, licenses, and certifications.

### **COMPENSATION**

Compensation for the Scope of Services indicated above will be in accordance with the fee stated below. Our invoice will be submitted with terms of net 7 days. The price in this proposal is firm for 30 days from the date shown, but thereafter is subject to change without notice.

**Regulated Building Materials Surveys (lump sum)..... \$ 8,800.00**

### **ASSUMPTIONS**

1. Electronic copies of existing plans of the building and any prior testing reports will be provided for our use by MRB or the Village of Trumansburg prior to our field investigation.
2. The building was constructed in 1988. Testing for polychlorinated biphenyl's (PCBs) in caulks and sealants is not required due to the USEPA product ban of PCBs in 1979. Testing for lead-based paint is not required, but Watts will perform a general inventory of painting histories through the building. Lead-based paint was banned from residential and commercial use in 1978.
3. Watts will collect samples from the shingled roof to determine if ACM is present. Watts will patch our sample locations however, we are not a professional roof contractor. Watts cannot guarantee the effectiveness of our roof patching. Alternatively, a professional roofing contractor can be retained by MRB or eh Town of Trumansburg to perform patch and repair services.
4. One report will be issued covering all sampled building materials within the project limits.
5. Materials associated with energized systems will not be sampled (wire insulation, panel boxes) unless the facility deenergizes the system and takes responsibility for repairs required after our sampling. Suspect materials not sampled will be assumed to be asbestos until they can be sampled and analyzed.
6. Sampling of concealed materials such as façade moisture barriers and loose fill insulation within the block will not be performed unless a contractor is provided by MRB or the Town of Trumansburg to perform dismantlement/repairs. Suspect materials not sampled will be assumed to be asbestos-containing until they can be sampled and analyzed.
7. This fee does not include project design or project monitoring/air sampling services, but these services can be provided for a supplemental fee.

Village of Trumansburg Fire Station Addition  
Asbestos and Lead Paint Survey  
Watts Proposal No. 26-522 REVISION #1

**SCHEDULE**

Watts is prepared to begin work within one week of receiving written notice to proceed. The survey report will be available within two (2) weeks after receipt of all laboratory results.

If the above Scope of Services and the attached Appendix A are acceptable to you, please indicate your acceptance by returning a signed copy of this proposal, which will constitute our agreement and notice to proceed.

We appreciate the opportunity to present this proposal and look forward to working with you on this project. Should you have any questions or need additional information, please contact me at (716) 206-5142.

Sincerely,

**WATTS ARCHITECTS & ENGINEERS**



Geoffrey Bijak  
Associate | Sr. Environmental Consultant

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### PROPOSAL ACCEPTANCE

The above Scope of Services, Compensation, Assumptions, Schedule, and Appendix A are acceptable for Watts Proposal No. 26-522, Asbestos and Lead Paint Survey for the Fire Station Addition project for the Village of Trumansburg (CLIENT).

Agreed to and accepted this \_\_\_\_\_ day of \_\_\_\_\_, 2026.

Signed: \_\_\_\_\_

Name: \_\_\_\_\_  
(please print)

Title: \_\_\_\_\_

Your Company Reference Number  
to Appear on our Invoice(s): \_\_\_\_\_

**Appendix A**  
**GENERAL CONDITIONS FOR PROFESSIONAL SERVICES**

Watts Architects & Engineers (WATTS) will perform professional services in a timely manner but it is agreed between the parties to this Agreement that WATTS cannot be responsible for delays occasioned by factors beyond its control, nor by factors which could not reasonably have been foreseen at the time this Agreement was prepared and executed.

WATTS will perform its services using that degree of care and skill ordinarily exercised under similar conditions by professional consultants practicing in the same field at the same time in the same or similar locality. No other warranty, express or implied, is made or intended related to the services provided. Watts shall only be liable for its own negligent acts or omissions and assumes no liability for the acts or omissions of any other party.

Drawings, specifications and other documents, prepared by WATTS and their consultants are Instruments of Service for use solely with respect to this Project. This includes documents in electronic form. WATTS and their consultants shall be deemed the authors and owners of their respective Instruments of Service and shall retain all common law, statutory and other reserved rights, including copyrights. The Instruments of Service shall not be used by any other party for future additions or alterations to this Project or for other projects, without the prior written agreement of WATTS. Any unauthorized use of the Instruments of Service shall be at the other party's sole risk and without liability to WATTS and their consultants.

During the performance of services within this Agreement, the scope of WATTS' services and compensation thereon may be adjusted by written consent of the client.

If a dispute arises out of or relates to this Agreement or its breach, and if the dispute cannot be settled through direct discussions, the parties agree that prior to the filing of any legal action, they will first endeavor to settle the dispute in an amicable matter by non-binding mediation, using a certified mediator or certified mediation service. Failure of the parties to resolve the dispute through mediation shall in no way remove the right of either party to pursue any legal action or recourse. Unless otherwise specified within the Agreement, this Agreement shall be governed by the laws of the State of New York.

Neither party shall hold the other responsible for damages or delays in performance caused by acts of God, strikes, lockouts, accidents, pandemics, epidemics or other events beyond the control of the other or the other's employees and agents.

Progress payments shall be made in proportion to services performed and shall be due and payable within 30 days of submittal, without retainage unless other terms are specified in proposal. Overdue invoices shall bear an interest rate of 1-1/2% per month calculated from the 31st day after submittal.

The total liability, in the aggregate, of WATTS to CLIENT and anyone claiming by, through, or under CLIENT, for any and all claims, losses, costs or damages whatsoever arising out of, resulting from or in any way related to the Project or the Agreement from any cause or causes, including but not limited to the negligence, professional errors or omissions, strict liability or breach of contract, or warranty express or implied, of WATTS, shall not exceed the total insurance proceeds paid on behalf of or to CLIENT by WATTS insurers in settlement or satisfaction of CLIENT's claims under the terms and conditions of WATTS insurance policies applicable thereto (excluding fees, costs, and expenses of investigation, claims adjustment, defense, and appeal).

To the fullest extent permitted by law, WATTS shall indemnify and hold harmless CLIENT's officers, directors, partners, and employees from and against any and all damages caused solely by the negligent acts or omissions of WATTS in the performance and furnishing of services under this Agreement.

To the fullest extent permitted by law, CLIENT shall indemnify and hold harmless WATTS from and against any and all costs, losses and damages (including but not limited to all fees and charges of engineers, architects, attorneys, and other professionals, and all court or other dispute resolution costs) caused solely by the negligent acts or omissions of CLIENT with respect to this Agreement or the Project.

To the fullest extent permitted by law, WATTS' total liability to CLIENT and anyone claiming by, through, or under CLIENT for any cost, loss or damages caused in part by the negligence of WATTS and in part by the negligence of CLIENT or any other negligent entity or individual shall not exceed the percentage share that WATTS' negligence bears to the total negligence of CLIENT, WATTS, and all other negligent entities and individuals.

To the fullest extent permitted by law, CLIENT shall indemnify and hold harmless WATTS from and against all costs, losses, and damages (including but not limited to all fees and charges of engineers, architects, attorneys, and other professionals, and all court or arbitration or other dispute resolution costs) caused by, arising out of or resulting from a Hazardous Environmental Condition, provided that (i) any such cost, loss, or damage is attributable to bodily injury, sickness, disease, or death, or to injury or destruction of tangible property (other than completed Work), including the loss of use resulting therefrom, and (ii) nothing shall obligate CLIENT to indemnify any individual or entity from and against the consequences of that individual's or entity's own negligence or willful misconduct.

The Parties agree that this Agreement may be executed in counterparts, each of which shall be enforceable against the other Party signing it and together shall be deemed to be a single original. The Parties agree that electronic copies and facsimile transmissions of signatures shall be deemed originals for all purposes.